

**Members Present:** Leighton Price, Alan Zanotti, Chris Pratt, Charlie Bletzer, Dick Quintal, Donna Fernandes & Bill Driscoll

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**7:00 pm Call to Order and Public Comment—**

Ted Mello, Board Member for the Disabilities Commission for the Town of Plymouth, is present tonight to discuss the possibility of PGDC setting aside funds collected from all Handicap parking violations, something noted as mandatory for Towns, Cites and District Powers to do, in MA GL Chapter 40 S.22g. The Board wants to explore this possibility further but needs to seek clarification from Attorney Marzelli because PGDC is not a Town entity. They believe it might be in the Commission’s best interest to request funds from PGDC on a per project basis and ask Mr. Mello to return to PGDC with some suggestions.

**7:34 pm Temporarily adjourn the Public Meeting to go into Executive Session under the provisions of MGL, Ch. 39, 23A-24 (roll call vote)**

**Roll Call Vote—**

Mr. Quintal	—Yes
Mr. Bletzer	—Yes
Ms. Pratt	—Yes
Mr. Driscoll	—Yes
Mr. Price	—Yes
Mr. Zanotti	—Yes
Mrs. Fernandes	—Yes

**7:46 pm Reconvene Public Session & Approval of Minutes—**

**March 9, 2011**

**Mr. Quintal Motions and Ms. Pratt seconds to approve**

**Passed | 4-0-3**

Mr. Bletzer & Mrs. Fernandes abstain because they were not at the meeting.

Mr. Driscoll abstains because he was not a Board member.

Mr. Knox is the missing final approval vote because he is no longer a Board member

**April 6, 2011**

**Mr. Quintal motions and Mr. Bletzer seconds to approve**

**Passed | 6-0-1**

Mr. Driscoll abstains because he was not a Board member.

Mr. Knox is the missing final approval vote because he is no longer a Board member

**April 13, 2011**

This is an RFP subcommittee meeting which does not require approval; however, for the record, Mr. Price and Ms. Pratt officially accept the notes as written.

**April 20, 2011**

**Mr. Bletzer motions and Ms. Fernandes seconds to approve**

**Passed | 5-0-2**

Mr. Quintal abstains because he was not at the meeting.

Mr. Driscoll abstains because he was not a Board member.

Mr. Knox is the missing final approval vote because he is no longer a Board member

**April 25, 2011**

This is an RFP subcommittee meeting which does not require approval; however, for the record, Mr. Price and Ms. Pratt officially accept the notes as written.

**May 4, 2012**

**Ms. Pratt motions and Mrs. Fernandes seconds to approve**

**Passed | 4-0-3**

Mr. Bletzer and Mr. Quintal abstain because they were not at the meeting

Mr. Driscoll abstains because he was not a Board member.

Mr. Knox is the missing final approval vote because he is no longer a Board member

**May 18, 2011**

**Ms. Pratt motions and Mr. Bletzer seconds to approve**

**Passed | 5-0-2**

Mr. Quintal abstains because he was not at the meeting

Mr. Driscoll abstains because he was not a Board member

Mr. Knox is the missing final approval vote because he is no longer a Board member

**June 1, 2011**

**Ms. Pratt motions and Mrs. Fernandes seconds to approve**

**Passed | 5-0-2**

Mr. Bletzer and Mr. Quintal abstain because they were not at the meeting

Mr. Driscoll abstains because he was not a Board member

Mr. Knox is the missing final approval vote because he is no longer a Board member

**June 8, 2011**

**Mr. Zanotti motions and Mr. Price seconds to approve**

**Passed | 3-0-4**

Ms. Pratt, Mr. Bletzer, and Mrs. Fernandes abstain because they were not at the meeting

Mr. Driscoll abstains because he was not a Board member

Mr. Knox is the missing final approval vote because he is no longer a Board member

**June 15, 2011**

**Mr. Bletzer motions and Ms. Pratt seconds to approve**

**Passed | 5-0-2**

Mr. Quintal abstains because he was not at the meeting

Mr. Driscoll abstains because he was not a Board member

Mr. Knox is the missing approval vote because he is no longer a Board member

**June 29, 2011**

**Ms. Pratt motions and Mrs. Fernandes seconds to approve**

**Passed | 4-0-3**

Mr. Bletzer and Mr. Quintal abstain because they were not at the meeting

Mr. Driscoll abstains because he was not a Board member

Mr. Knox is the missing approval vote because he is no longer a Board member

**July 13, 2011**

**Mr. Driscoll motions and Ms. Pratt seconds to approve**

**Passed | 5-0-2**

Mr. Bletzer and Mrs. Fernandes abstain because they were not at the meeting

**July 27, 2011**

**Mr. Driscoll motions and Ms. Pratt seconds to approve**

**Passed | 5-0-2**

Mr. Bletzer and Mr. Quintal abstain because they were not at the meeting

**August 10, 2011**

**Mr. Driscoll motions and Ms. Pratt seconds to approve**

**Passed | 4-0-3**

Mr. Zanotti, Mr. Bletzer, and Mrs. Fernandes abstain because they were not at the meeting

**August 24, 2011**

**Mr. Driscoll motions and Mr. Bletzer seconds to approve**

**Passed | 5-0-2**

Mr. Quintal and Mrs. Fernandes abstain because they were not at the meeting

**August 25, 2011**

This is a hiring subcommittee meeting which does not require approval; however, for the record, Mr. Price officially accepts the notes as written.

**8:01 pm**

**Park Plymouth—**

**Communication to Board of Selectmen:** Mr. Burke and Mr. Price sent a letter to the Selectmen a few weeks ago regarding new meter installation and increased rates. The Selectmen have not yet responded.

**ITS/Digital Contract Approval:** Mr. Burke is working on contract details with Attorney Marzelli and Digital. He should have it prepared for Board signature at the January 20 meeting. Mr. Burke will also arrange for a rollout strategy meeting, which will include an educational component. Ms. McDonough will attend that meeting.

**8:17 pm**

**Financials—**

**Attorney Marzelli**

Invoice #18423

Through November

\$680.59

**Leighton Price**

Reimbursement

Formstack ID # 279004

Online Permit payments

\$29.00

**Michael Solitro**

Appeals Hearing Officer

\$142.43

**Mr. Quintal motions and Mr. Driscoll seconds to pay the bills**

**Passed | 7-0-0**

**8:23 pm**

**Miscellaneous Matters—**

**One Park Place:** Mr. Price called to invite Mr. Conroy to our meeting to discuss parking arrangements at One Park Place. Mr. Conroy declined the invitation because he is currently in negotiation with the Town. The Town manager confirmed with Mr. Price that there is no verbal or written agreement with One Park Place for parking spaces. He further stated the Town is not inclined to interfere with Boards and Committees responsibilities.

**2012 Budget:** Ms. Pratt and Mr. Burke are obligated to establish a 2012 budget.

**Online permit Sales:** Tax bills came out this weekend, and online sales increased. December sales are double 2011 numbers.

**Mr. Burke's Departure:** Mr. Quintal offers to host a party at his facility to thank John for his services.

**8:30 pm**

**Ms. Pratt and Mr. Bletzer motion to adjourn**

**Passed | 7-0-0**

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Alan P. Zanotti, Secretary